

# SFMGA Project Proposal Request

## 1) Project Coordinator

- a) Name of proposed project \_\_\_\_\_
- b) Name of person submitting proposal \_\_\_\_\_
  - i) Email \_\_\_\_\_
  - ii) Phone \_\_\_\_\_
- c) Name of Proposed SFMGA Project Coordinator \_\_\_\_\_
  - i) Email \_\_\_\_\_
  - ii) Phone \_\_\_\_\_

## 2) Project Description

- a) Is this a one-time event or an ongoing commitment? \_\_\_\_\_
- b) Where in the Santa Fe County is the worksite? \_\_\_\_\_  
\_\_\_\_\_
- c) What is your timeline for this project? \_\_\_\_\_  
\_\_\_\_\_
- d) What is the opportunity either for Master Gardeners to educate the public or for the participating Master Gardeners themselves to learn? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- e) If there is no educational component, of what other benefit to the SFMGA would this project be? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- f) Is there any other background/historical information that would be useful in evaluating this proposal? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- g) Describe your project and define its objective. Describe in as much detail as possible how you propose to achieve this objective. \_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

**3) Resources Needed**

- a) How many Master Gardener hours will be needed to complete this project (or during one year of this project if it is ongoing)? \_\_\_\_\_  
\_\_\_\_\_
- b) If you are asking for SFMGA financial support, please attach a budget for this project: plants, irrigation equipment, mulch, fence or gate, etc.
- c) If you are not asking for SFMGA financing, where will you get the supplies needed for this project? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4) Project Evaluation**

- a) How will you determine whether or not this project achieved its objective? \_\_\_\_\_  
  
--If you are not asking for SFMGA financing, where will you get the supplies needed for this project? How will you determine or this  
\_\_\_\_\_  
\_\_\_\_\_
- b) What criteria will you use? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please mail your proposal to:

Jan Patterson  
6 Starfire Lane  
Santa Fe, NM 87505

or

[jansinthegarden@earthlink.net](mailto:jansinthegarden@earthlink.net)

For further information, please call Jan at 982-6111 or email her.