

FUNDING REQUEST FORM

APPLICATION FOR FUNDS FROM THE Friends of SANTA FE MASTER GARDENERS
(SFMGA.org)

PLEASE ADDRESS ALL QUESTIONS

Please submit both a hard copy and an electronic copy to the attention of the Secretary of the Friends of the Santa Fe Master Gardeners (SFMGAorg@gmail.com) Hard copies may be sent to SFMGA 3229 Rodeo Rd. Santa Fe, NM 87507, attention: Secretary

Please note, Friends of SFMGA board meetings are held quarterly unless there is an urgent scheduling need

PERSONS SUBMITTING REQUEST AND CONTACT INFORMATION (Give organization name if not SFEMG):

TITLE OF PROJECT (OR INITIATIVE):

ANTICIPATED NEED DATE:

DESCRIPTION OF PROJECT (Include objectives, location and estimated timeline and any additional supporting documents):

EDUCATIONAL COMPONENT (If applicable):

ITEMIZED BUDGET ESTIMATE:

EVALUATION METHODOLOGY (If applicable):

JUSTIFICATION: (Statement of need and for **SFEMG** requests, please also state the area in the **SFEMG** budget this relates to and describe why the request cannot be fulfilled through the annual operating budget):

TOTAL AMOUNT BEING REQUESTED:

SIGNATURE OF **SFEMG** BOARD OFFICER for submission: (OR OTHER ENTITY IF APPLICABLE)

Name/Title

Date

SFMGA ACTION:

_____ Approve

_____ Request for additional information.
State needed information and date required by

_____ Not Funded (Brief statement)

_____ *Date of SFMGA Board Action on above.*